

Our Health Counts Winnipeg Guide for Obtaining Identification in Manitoba

Birth Certificate – Manitoba Vital Statistics Branch - 254 Portage Ave. Ph: 204-945-3701

How to Apply: https://vitalstats.gov.mb.ca/how_to_apply.html

- Complete an application form (available in person or online) and send along with payment either by mail or fax 204-948-3128.
- \$30.00 Fee (cash, cheque, money order, debit, Visa or MasterCard).

In-Person application: 254 Portage Ave, Vital Statistics Branch, Consumer Protection and Government Services.

- Open Monday – Friday 8:30am – 4:30pm.

Online Certificate Application: https://vitalstats.gov.mb.ca/online_certificate_application.html

Printable Certificate Application: https://vitalstats.gov.mb.ca/pdf/application_mb_birth_document.en.pdf

Register for a Manitoba Health Card

Website: <https://www.gov.mb.ca/health/mhsip/registration.html>

Eligibility criteria: if you live in Manitoba or you are in Manitoba 6 months in a calendar year, and you are one of the following:

- A Canadian citizen or a permanent resident.
- In Manitoba on a valid work permit (12 consecutive months or more).
- The spouse or the minor child (under 18 years) of a work permit holder.
- In Manitoba providing agricultural services and have been issued a work permit.

Required Documents

1. Copy of a document proving your legal status in Canada (Canadian Passport, Canadian Birth Certificate, Canadian Citizenship Card, Certificate of Indian Status).
2. Provide proof of residence in Manitoba for 6 months in a calendar year.
 - o **One of the following:** Signed mortgage agreement, signed long-term rental or lease agreement, current employment confirmation, letter from homeowner or leaseholder.

OR

- o **Two of the following:** Utility Bill dated within 2 months, Insurance policy, Property Tax Bill (current year), Valid Manitoba Driver's License or MB ID Card, Valid Vehicle registration, confirmation of attendance from a school/college/university, Revenue Canada Income Tax Assessment, Social Assistance Benefit Confirmation, EIA Statement of Benefits, Child Tax Benefit statement, CPP statement of contributions or statement of benefits, Old Age Security Statement.

Complete a Manitoba Health Registration Form

- **Online:** <https://forms.gov.mb.ca/health-registration/>

Public Computer Access is available at the following locations:

- Winnipeg Registration and Client Services – Manitoba Health, 300 Carlton St. Monday – Friday 8:30am – 4:30pm.
- Bilingual Service Centre, Main floor – 170 Goulet St. Open Monday - Friday 8:30am – 4:30pm

Manitoba Identification Card

Website: <https://www.mpi.mb.ca/Pages/apply-for-id-card.aspx>

You can apply for a Manitoba Identification Card if you:

- Are a Manitoba resident.
- Are entitled to be in Canada.
- Do not already hold a driver's license or a Manitoba Enhanced Identification Card.
- If you are under 18, your parents must co-sign your application.

How to Apply:

1. Gather all necessary original documents you need to meet the application requirements
2. Take your documents to any Autopac Agent or a Manitoba Public Insurance Service Centre and register as a Manitoba Public Insurance customer.
3. The agent will take your photograph and will capture your signature digitally.
4. If your application is approved, your card will be mailed to you within 10 business days.
5. The card costs \$20.00, including the photograph – it is good for up to five years plus the \$20.00 cost to renew.

Supporting Documents must contain: Birth date, legal name, photograph

If you provide your Manitoba birth certificate to support your application, you will be asked to consent, in writing, to Manitoba Public Insurance verifying the information with Manitoba Vital Statistics Agency.

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Certificate of Indian Status – Status Card

If not already registered:

You can apply for registration and a status card at the same time. Registration can take between 6 months – 2 years to process, depending on the complexity of the file.

Website for forms: <https://www.canada.ca/en/indigenous-services-canada.html>

How to Apply:

1. Application form access - The Government of Canada website, by mail (by calling Public Enquiries), in person (any regional office), First Nations offices, or trusted source organizations (Eagle Urban Transition Centre, Southern Chiefs' Organization, Wabaseemoong Jordan's Principle).
2. Acceptable photos – must be clear, sharp, focused (no shadows, glare, or flash). Neutral facial expression, taken straight-on with a white background. Can use the SCIS Photo App, go to a regional office, First Nations office, or any trusted source. Can also pay a service provider to take Canadian passport-style photos.
3. Valid acceptable identification – (In person: bring originals) Passport, Driver's License, Canadian Military ID card, Correctional Services ID. If sending by mail – send a copy of the front and back of your ID, each copy signed and dated by a guarantor.
4. Guarantor declaration form, if necessary.
5. Name-linking document.

Finding a guarantor, if necessary:

- Needed if applying by mail, providing ID that does not meet all valid ID requirements, or applying in person on someone's behalf.
- The guarantor must be 18 or older and have known you for at least 2 years.
- They must be available and capable of answering questions about you.
- They must be registered under the Indian Act or employed in an eligible occupation.
- They must sign a guarantor declaration, sign and date each copy of your valid ID, the printed photos, and confirm information about you if contacted.

Filling out the Application

- Application forms are available on the Government of Canada Website.
- Available in PDF Format – not accessible on a mobile device
- Print only versions, fillable/savable versions are available.

Review your application – make sure everything is complete.

Submit Application

- In person at a regional office, First Nations office (if they offer secure status card services), or trusted source.
- By mail to:

**National SCIS Processing Unit Indigenous Services Canada
10 Rue. Wellington, Gatineau
K1A 0H4**

Renewals

- The secure status card is valid for 10 years for adults and dependent adults (16 years or older), 5 years for children (15 years or younger).
- **Simplified renewals:** You are eligible if you are already a registered adult and meet all 4 conditions:
 1. You were 16 or older when you last applied for a Secure Status card.
 2. Your personal information has not changed since your last Secure Status card was issued.
 3. Your last Secure Status card was not revoked or reported lost, stolen or damaged.
 4. You are applying no more than 1 year before and no later than the renewal date on the front of your card.
- If eligible for simplified renewal, you can use the shorter, simplified application form – do not need guarantor if applying by mail.
- If you are not eligible for simplified renewal, the renewal process is the same as when first applying for a secure status card. Fill out the same application form and check "**Renewal**" under "**Reason for application**"

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Metis Card

How to Apply:

Fill out membership/harvester application – Can be found at <https://www.mmf.mb.ca>

\$10.00 Processing Fee once the application is complete and accepted.

Eligibility Criteria:

- Self-identify as Metis
- Show an ancestral connection to the Historic Metis Community – your Metis genealogy or a family member’s Metis genealogy. (Official genealogy that identifies a Metis Nation Ancestor)
 - o Can be obtained at a **recognized Genealogical Institution:**
 - o St. Boniface Historical Society (340 Provencher Blvd. 204-233-4888) www.shsb.mb.ca.
 - o Hours of operation: Monday to Thursday 9:00am – 1:00pm and 2:00pm – 4:30pm
- You can use a genealogy of a family member if you have authorization to do so, and it provides a documented link to your genealogy.
- Government-issued photo ID and Birth Certificate, or Official Baptismal Certificate.
- Have the Local Executive sign the **MMF Signature** – the MMF Regional Office can provide you with the contact info for the Local in your area.
- Call the Regional Office to make an appointment for processing by the Regional Committee.
- Once the application is complete and accepted, your picture will be taken, \$10.00 processing fee is due at this time.

Metis Citizenship Cards

- Needs to be renewed every 5 years from date of issue.
- You may request a replacement card if the information in your file is up to date, complete and confirmed.
- \$10.00 cost to replace your card.
- If you have **lost** your Citizenship card, please contact your Regional Office or the Central Registry Office (CRO) at **204-586-8474**

Additional Help: ID Storage, Community Voicemail, Computer Access

<p>Citizens’ Bridge North End Economic Development Centre</p> <p>607 Selkirk Avenue Ph: 204-927-2332 Facebook: https://www.facebook.com/CitizensBridge/ Website: https://necrc.org/programs-services/ Email: citizensbridge@necrc.org</p>	<p>Offers safe ID storage for homeless, under-housed, and people living with challenging situations.</p> <ul style="list-style-type: none"> - Individuals can retrieve their identification documents when they need to access services. - ID is stored safe and securely, both physically and confidentially. - Protocols are set up with service providers so clients do not have to show original documents. <p>Other services: Identification procurement, assistance in opening a bank account, Driver’s education course (Class 5), financial literacy.</p>
<p>Connect 2 Community Voicemail New Life Ministries</p> <p>514 Maryland Street Ph: 204-775-4929 Website: https://www.newlifeministries.church/neighbourhood/</p>	<p>Free voicemail and email message service</p> <ul style="list-style-type: none"> - Connect 2 will provide a phone number for you to give others. - You can retrieve your messages through a public phone, or have them emailed to you. - To sign up: visit your closest community agency (most resource centres) or <u>sign up</u> through the website.
<p>Eagle Urban Transition Centre</p> <p>200-275 Portage Avenue Ph: 204-954-3050 (main line) Ph: 1-866-345-1883</p>	<p>Access to computers with internet. Free Connect 2 Voicemail Services Assistance with printing, faxing and mailing. Website: https://manitobachiefs.com/eagle-urban-transition-centre/</p>
<p>Jordan’s Principle A child-first principle to ensure First Nations children get the services they need, when they need them.</p>	<p>To submit a request for services through Jordan’s Principle, call the Jordan’s Principle 24-hour call centre: 1-855-572-4453 or visit canada.ca/jordans-principle.</p>